



**REGISTRATION-CUM-ADMISSION FORM**  
**BHARTIYA VIDYA MANDIR**  
**SENIOR SECONDARY SCHOOL, KITCHLU NAGAR, LUDHIANA**  
(Affiliated with CBSE, New Delhi, Affiliation No. 1630230)  
(Under the aegis of Bhartiya Vidya Mandir Trust)

Email  
bvmkn@yahoo.com

Website  
www.bvmkn.com

**SHISHU VATIKA**

**SESSION 2024-2025**

Sr. No. \_\_\_\_\_

Form No. \_\_\_\_\_ Regn. No. \_\_\_\_\_ Admission No. \_\_\_\_\_

1. Name of the Pupil (In Block Letters)

2. Admission to Class \_\_\_\_\_ 3. Gender : Male ☐ Female ☐

4. i) Date of Birth in figures

ii) Date of Birth in words \_\_\_\_\_

iii) Place of Birth \_\_\_\_\_ iv) Nationality \_\_\_\_\_ (v) Mother Tongue \_\_\_\_\_

vi) Pupil's Aadhaar Card Number

5. Religion \_\_\_\_\_

6. Category (Provide certificate wherever applicable) Gen ☐ SC ☐ ST ☐ OBC ☐

7. Disability, if any (Please mention and attach Medical Certificate) \_\_\_\_\_

8. Mother's Name (In Block Letters)

9. Father's Name (In Block Letters)

10. Guardian's Name (In Block Letters)

CORRESPONDENCE ADDRESS	PERMANENT ADDRESS
Official address of Father _____ Mobile No. _____	
Official address of Mother _____ Mobile No. _____	
E-mail (if any) _____	

12. If real brother(s) / sister(s) is / are studying in this school, give detail below :

Name	Admission No.	Class & Section	Age	Branch of the School

\_\_\_\_\_  
Mother's Signature

\_\_\_\_\_  
Father's Signature

\_\_\_\_\_  
Guardian's Signature

Affix here  
the latest  
Passport size  
photograph  
of the child

Affix here the latest  
Photograph of the Child  
along with the  
Parents

## 13. Details of Parents

## FATHER

## MOTHER

(i) Edu. Qualification

(ii) Occupation

(iii) Annual Income

(Whether Income Tax Assessee) Yes ☐ No ☐(Whether Income Tax Assessee) Yes ☐ No ☐**UNDERTAKING**

I/We solemnly agree, affirm and undertake the following :

1. That I/we hereby certify that the above information provided by me/us is correct and I/we understand that if the information is found to be incorrect or false, my/our ward shall be automatically debarred from selection/admission process without any correspondence in this regard.
2. That I/we will abide by the rules & regulations of the School / BVM Managing Committee as applicable or as may be amended from time to time.
3. That I/we accept the process of admission undertaken by the school and will abide by the decision taken by the school authorities.
4. **That the date of birth given is correct and complies with that given in the Municipal Corporation record. No request shall be made for change in the date of birth at any time in future. If any change in the spellings of my / our name/s or my / our ward's name at any later stage, I / we will have to fill new form and charges for the same will have to be borne by me/us.**
5. That we will pay the school fee and other charges within specified time.
6. That fee and other charges once deposited will not be refunded.
7. That I/we will maintain the decorum of the school and I / my ward will not indulge in any such activity which is not in favour of the school.
8. I/we also understand that the application/registration does not guarantee admission to my/our ward.

\_\_\_\_\_  
Mother's Signature\_\_\_\_\_  
Father's Signature\_\_\_\_\_  
Guardian's Signature**FOR OFFICE USE ONLY**

The child is being admitted to class \_\_\_\_\_ Section \_\_\_\_\_

Receipt No. \_\_\_\_\_ Date \_\_\_\_\_

Date : \_\_\_\_\_

Teacher Incharge

Principal

**LIST OF DOCUMENTS ATTACHED :**

- i) Valid Date of Birth Certificate of the candidate.
- ii) School Leaving Certificate, if applicable.
- iii) One individual passport size photograph of the candidate and another along with the Parents, duly pasted at the specified spaces of the form.
- iv) Photocopy of Aadhaar Card of the candidate.
- v) Photocopy of Aadhaar Card/s of Parents.
- vi) **Proof of Residence** : A Photocopy of the Electoral Card / Passport / Driving Licence / Telephone Bill.



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## SHISHU VATIKA

SESSION 2024-2025

Sr. No.

Form No. \_\_\_\_\_ Regn. No. \_\_\_\_\_

### REGISTRATION SLIP

(To be submitted at the time of admission)

Name of the Pupil \_\_\_\_\_

Registration for Class \_\_\_\_\_

Receipt No. \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_

**NOTE : 1. Please note that registration does not guarantee admission.**

**2. This slip and original date of birth certificate obtained from Municipal Corporation must be brought at the time of admission.**

Date : \_\_\_\_\_

Signature of Dealing Person \_\_\_\_\_

Affix here  
the latest  
Passport size  
photograph  
of the child

## GUIDELINES FOR PARENTS

### Classes with Age Group

Balvatika I (Nursery)	Age Group	3 Years and above
Balvatika II (L.K.G.)	Age Group	4 Years and above
Balvatika III (U.K.G.)	Age Group	5 Years and above

**NOTE :** The age of the child will be taken as on 31st March of the relevant Academic Session.

Regular education of the child starts from Class-I after he/she attains the age above 6 years.

### REGISTRATION

- Registration-cum-Admission Form can be had from the Reception Counter of the school on all working days during school hours against payment of ₹. **200/- (Two Hundred only)** (Specimen Copy of the same is displayed on website [www.bvmkn.com](http://www.bvmkn.com))
- Prescribed Registration-cum-Admission Form can be submitted at the reception counter with a **Registration fee of ₹ 300/- (Three Hundred only) and with late fee of ₹ 200/- (Two Hundred only) after 15th January, 2024.**

The form must be legibly filled and completed in all respects and must be accompanied with :

- Valid Date of Birth Certificate of the candidate.
  - School Leaving Certificate, where necessary.
  - One individual passport size photograph of the candidate and another along with the Parents, duly pasted at the specified spaces of the form.
  - Photocopy of Aadhaar Card of the candidate.
  - Photocopy of Aadhaar Card/s of Parents.
  - Proof of Residence :** A Photocopy of the Electoral Card / Passport / Driving Licence / Telephone Bill.
- INCOMPLETE FORMS WILL NOT BE ACCEPTED.**
  - REGISTRATION DOES NOT GUARANTEE ADMISSION.**

### ADMISSION

**Process of depositing fee will commence from 16th October, 2023 till the availability of seats on 'First Come First Served' basis only.**

- Preference will be given to the students of the vicinity and those whose real brother / sister is already studying in the same branch of the school.
- Rest of the admissions will be made as per norms laid by the Trust from time to time.

