



REGISTRATION-CUM-ADMISSION FORM

BHARTIYA VIDYA MANDIR
KITCHLU NAGAR, LUDHIANA
(Affiliated with CBSE, New Delhi, Affiliation No. 1630230)
(Under the aegis of Bhartiya Vidya Mandir Trust)

☎ : 0161-2303400, 2301523

Email :

bvmkn@bvmschools.com

Website :

www.bvmkn.com

SHISHU VATIKA
SESSION 20____ - 20____

Sr. No.

Form No. _____ Regn. No. _____ Admission No. _____

1. Name of the Pupil (In Block Letters)

2. Admission to Class _____ 3. Gender : Male ☐ Female ☐ Others ☐

4. i) Date of Birth in Figures

(as mentioned in Date of Birth Certificate issued by Municipal Corporation)

ii) Date of Birth in Words _____

iii) Place of Birth _____ iv) Nationality _____ (v) Mother Tongue _____

vi) Pupil's Aadhaar Card Number

vii) Pupil's Permanent Education Number (P.E.N.)

 (in case of transfer from other school)

viii) Pupil's APAAR ID

 (in case of transfer from other school)

5. Religion _____ Blood Group _____

6. Category (Provide Certificate wherever applicable) Gen ☐ SC ☐ ST ☐ OBC ☐

7. Disability, if any (Please mention and attach Medical Certificate) _____

8. Mother's Name (In Block Letters)

9. Father's Name (In Block Letters)

10. Guardian's Name (In Block Letters)

11.	Details of Parents :	Father	Mother	Guardian
	Educational Qualification			
	Occupation			
	Official Address			
	Contact No.			
	E-mail ID			
	Annual Income			
	If Alumnus/Alumna of BVM (If yes, mention branch & session)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Affix here
the latest
Passport size
Photograph
of the Child

Affix here the latest
Photograph of the Child
along with the
Parents

12. ADDRESS FOR CORRESPONDENCE _____

PERMANENT ADDRESS _____

_____ any other alternate contact no. in emergency _____

13. If real brother(s) / sister(s) is / are studying in this school, give detail below :

Name	Admission No.	Class & Section	Branch of the School

UNDERTAKING

I/We solemnly agree, affirm and undertake the following :

1. That I/we hereby certify that the above information provided by me/us is correct and I/we understand that if the information is found to be incorrect or false, my/our ward shall be automatically debarred from selection/admission process without any correspondence in this regard.
2. That I/we shall abide by the rules & regulations of the School/BVM Managing Committee as applicable or as may be amended from time to time.
3. That I/we accept the process of admission undertaken by the school and agree to abide by the decision taken by the school authorities.
4. **That the date of birth given is correct and complies with that given in the Municipal Corporation record. No request shall be made for change in the date of birth at any time in future. If any change in the spellings of my / our name/s or my / our ward's name at any later stage, I / we will have to fill new form and charges for the same will have to be borne by me/us.**
5. I/we understand that the school does not provide any transportation for the students and I/we accept my/our responsibility to arrange for the pick-up and drop facility for my/our ward.
6. That I/we will pay the school fee and other charges within specified time.
7. The fee and other charges once deposited will not be refunded.
8. That I/we will maintain the decorum of the school and I / my ward will not indulge in any such activity that is against the interest of the school.
9. I/we also understand that the application/registration does not guarantee admission of my/our ward.

Mother's Signature

Father's Signature

Guardian's Signature

FOR OFFICE USE ONLY

The child is being admitted to class _____ Section _____

Receipt No. _____ Date _____

Teacher Incharge

Principal

LIST OF DOCUMENTS ATTACHED :

- i) Valid Date of Birth Certificate of the candidate with complete and correct names of child, father & mother. Names should match with the names filled in registration form
- ii) School Leaving Certificate, if applicable.
- iii) E-punjab Certificate, PEN Certificate, APAAR ID- if applicable.
- iv) Two individual passport size photographs of the candidate and another along with the Parents, duly pasted at the specified spaces of the form.
- v) Photocopies of Aadhaar Cards of the candidate and parents/guardian.
- vi) **Proof of Residence** : A Photocopy of the Electoral Card / Passport / Driving Licence / Telephone Bill.
- vii) Report of Blood Group by any registered pathology laboratory.
- viii) In case of an adopted child: a copy of adoption deed.
- ix) In case of Single Parent: Death Certificate of spouse or any other relevant legal document.



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Sr. No.

Form No. _____

Regn. No. _____

Date _____

REGISTRATION SLIP

(To be submitted at the time of admission)

Name of the Pupil _____

Registration for Class _____ Receipt No. _____ Amount _____

NOTE : 1. Please note that registration does not guarantee admission.

2. Receipt of Registration and Original Date of Birth Certificate obtained from Municipal Corporation alongwith all the required documents (Mentioned under GUIDELINES FOR PARENTS.)

Date _____

Signature of Dealing Official _____

Affix here
the latest
Passport size
Photograph
of the Child

GUIDELINES FOR PARENTS

Balvatika I (Nursery)	Age Group	3 Years and above
Balvatika II (L.K.G.)	Age Group	4 Years and above
Balvatika III (U.K.G.)	Age Group	5 Years and above

NOTE : The age of the child will be taken as on 31st March of the relevant Academic Session.

REGISTRATION

1. Registration-cum-Admission Form can be obtained from the Reception Counter of the school on all working days during school hours against the payment of ₹. 200/- (Two Hundred only) (Specimen Copy of the same is displayed on the website www.bvmkn.com)
2. Prescribed Registration-cum-Admission Form can be submitted at the Reception Counter with a **Registration fee of ₹ 300/- (Three Hundred only).**

The form must be legibly filled in, completed in all respects and must be accompanied by:

- i) Valid Date of Birth Certificate issued by Municipal Corporation with complete and correct names of child, father & mother. Names should match with the names filled in Registration Form. In case of change in name/s of parent/s duly attested affidavit by **EXECUTIVE MAGISTRATE WITH TWO NEWSPAPER PUBLICATIONS (ORIGINAL)**
- ii) School Leaving Certificate, Where Necessary.
- iii) E-Punjab Certificate, PEN Certificate, APAAR ID-if applicable.
- iv) Two individual passport size photographs of the candidate and another along with the parents, duly pasted at the specified spaces of the form.
- v) Photocopies of Aadhaar Cards of the candidate and parents/guardian.
- vi) In case of an adopted child: a copy of adoption deed
In case of single Parent: Death Certificate of spouse or any other relevant legal document.
- vii) Proof of Residence: A photocopy of the Electoral Card/ Passport / Driving License / Telephone Bill.
- viii) Report of Blood Group by any registered pathology laboratory.

- **INCOMPLETE FORMS WILL NOT BE ACCEPTED**
- **REGISTRATION DOES NOT GUARANTEE ADMISSION.**
- **BRING ORIGINAL DOCUMENTS AT THE TIME OF ADMISSION.**

ADMISSION

**Process of depositing fee will commence from
till the availability of seats on 'First Come First Served' basis only.**

- i) Preference will be given to the students of the vicinity and to those whose real brother / sister is already studying in the same branch of the school.
- ii) Rest of the admissions will be made as per norms laid by the BVM Trust from time to time.

